

**City of Cosmopolis  
Regular Meeting Minutes  
October 16, 2019**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Debbi Moran, Kyle Pauley, Dale Andrews and Carl Sperring. A motion was made by Councilmember Debbi Moran and seconded by Councilmember Kyle Pauley to excuse Councilmember Jim Antich. Motion carried.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief Cody Bridges, and Clerk-Treasurer Julie Pope

**APPROVAL OF AGENDA**

Motion was made to approve the agenda by Councilmember Moran and was seconded by Carl Sperring, Motion carried.

**GREATER GRAYS HARBOR**

Mayor Chestnut suspended the regular scheduled so he could introduce Dru Garson from Greater Grays Harbor. Mr. Garson showed a power point presentation to discuss what services Greater Grays Harbor provides to the municipalities.

**APPROVAL OF CONSENT AGENDA**

Approval of consent agenda consisting of September regular meeting minutes and Vouchers # 25000 Through # 25075 in the amount of \$ 126,579.42, Payroll Vouchers #14417 through #14439 in the amount of \$ 54,271.17 and EFTS dated 8/25/2019 through 9/08/2019 in the amount of \$ 80,380.61. Councilmember Moran made a motion to accept and it was seconded by Councilmember Andrews.

**COMMITTEE REPORTS**

**Parks** - Councilmember Pauley said they had a very productive meeting. A subcommittee has been formed at the Highland Bell Community Group. The Parks committee needs to work on the Comprehensive Park Plan and to discuss things about moving forward.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer** – Clerk-Treasurer stated that we had our exit interview regarding the 2017-2018 audit on October 3<sup>rd</sup> from the auditor’s office. We had a clean audit with no findings. She thanked everyone for their help. Update on our Payroll software, we should be online next week. Mayor Chestnut stated how this audit could not have ended like it did without the wonderful help of our Clerk-Treasurer Julie Pope and her staff.

**Police Chief** – Chief Stratton reported that Emergency Vehicles Solutions is currently working on our new Tahoe and it should be ready for by the last week in October.

**City Attorney** – City Attorney Johnson requested an executive session this evening to discuss possible future litigation. Mayor Chestnut requested the we add the executive session after item number 10 on the agenda.

**Fire** – Chief Bridges said they are looking into finding a new fire truck out of Yakima. “It’s something we really need”. The newest truck the City has is a 1991.

**City Administrator** –City Administrator Raines wanted to thank City-Treasurer Pope for the amazing work she did on the making sure we had a clean audit. He stated the Auditor’s Office told him that it was a pleasure to work with our City because of the level of communication and helpfulness that Clerk-Treasurer Pope, Deputy Clerks Cheryl Chrt and Kristine Eccles provided them. The City also needs two pumps that we need to purchase. They would be in service for us for the next 30 or 40 years. They are also variable frequency drive pumps that can shut off during the night. Councilmember Moran made a motion to purchase two pumps for a total cost of \$11,712.76 and seconded by Councilmember Sperring. Motion carried. He also brought up the issue regarding purchasing the new water meters before the end of 2019. A motion was made by Councilmember Moran and seconded by Councilmember Sperring for purchasing the water meters now. Motion carried. City Administrator Raines discussed the cost and funding options of the new excavator. A motion was made by Councilmember Moran and seconded by Councilmember Andrews to approve the purchase of the excavator as long as the purchase price did not exceed \$107,500.00. Motion carried.

**MAYOR’S REPORT**

Mayor Chestnut stated that he, City Administrator Raines, Chief Bridges, Assistant Chief Bramstedt and firefighter Davis attended a meeting at the Port of Grays Harbor regarding a Feasibility study of possibly consolidating the Aberdeen and Hoquiam fire departments. They presented many comparative scenarios regarding the idea. Mayor Chestnut told the group that the City of Cosmopolis was only there as an observer.

**NEW BUSINESS**

- A. Greater Grays Harbor Municipal Agreement** - Councilmember Kyle Pauley made a motion to accept the agreement for the year 2020 with Greater Grays Harbor at the cost of \$2700.00. It was seconded by Councilmember Debbi Moran. Motion carried.
- B. Fire Department Turn Out Gear Request** – Councilmember Sperring made a motion to have the Fire Department purchase two sets of turnout gear for total purchase price of \$4791.83 and seconded By Councilmember Pauley. Motion carried.
- C. Refund Levy for General Fund and Bond-Fire Station** - Motion was made by Councilmember Moran and seconded by Councilmember Pauley to disperse the refund check of \$6.83. Motion carried.

**EXECUTIVE SESSION** – The regular meeting was recessed at 8:00 PM to hold an executive session regarding potential litigation for fifteen minutes. The regular meeting was called back to order at 8:15 PM. No action was taken.

**COUNCIL COMMENTS**

**Councilmember Debbi Moran** thanked Public Works and the Police Department for helping with her problem. She also wanted to thank Clerk-Treasurer Julie Pope for her excellent work with the auditor’s office.

**Councilmember Dale Andrews** also wanted to thank the Clerk-Treasurer for her hard work with the audit.

**PUBLIC COMMENTS** – Linda Springer mentioned her appreciation of all the City’s Departments especially the Police Department. She had heard that there was talk regarding subdividing Highland Park. Mayor Chestnut said at this time there is absolutely no talk about doing this. She also stated that she has a subcommittee interested helping in any way they can to bring back Highland Park to what it was. City-Administrator Darrin Raines asked that she bring a list of the names of the people to him as it would make it a lot more efficient. He could take this information directly to the Parks committee.

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**Clerk-Treasurer**

**Attest:**

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**Mayor**