

**City of Cosmopolis  
Regular Meeting Minutes  
September 20, 2017**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Debbi Moran, Kyle Pauley, Carl Sperring, and Jonathan Fischer.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief David Dutton, and Clerk-Treasurer Julie Pope

**Motion to Excuse Councilmember Ancich.** Moved by Councilmember Sperring and Seconded by Councilmember Pauley. Motion carried.

**APPROVAL OF AGENDA**

It was moved by Councilmember Moran and seconded by Councilmember Sperring. Motion carried.

**APPROVAL OF CONSENT AGENDA**

It was moved by Councilmember Moran and seconded by Councilmember Pauley to approve the consent agenda consisting of the August 16, 2017 regular meeting and workshop minutes and vouchers #22832 thru #22915 in the amount of \$597,032.21. Motion carried.

**PORT OF GRAYS HARBOR PUBLIC OUTREACH**

Port Commissioner Stan Pinnick, Executive Director Gary Nelson, and Public Affairs Manager Kayla Dunlap gave a presentation on the Port of Grays Harbor. They presented the annual Public Outreach. The Port currently has a staff of 60 employees and approximately 120 tenants. They discussed the partnership they have with Grays Harbor College, the expansion of Overstock.com, the Fuller Hill cannabis grow operation, and other businesses located at the Satsop Business Park.

**COMMITTEE REPORTS**

**Parks and Recreation:** City Administrator Darrin Raines gave an update on the Mill Creek Dam project. He stated that the new playground equipment for Franklin Park will be here next Monday. They discussed the state of the Recreational Park Agreements. The Committee would like to see signs put up on Highway 101 leading people to the parks. The Committee would also like to see the Festival in the Park stay at Lions Club park and that the City hold a grand opening event for the Mill Creek Dam when the project is complete. The Committee is requesting \$3,000 to \$4,000 from the City's budget for next year's Festival in the Park.

**Finance:** Councilmember Fischer stated that the staff is looking at creating some Financial Policies. He and Councilmember Sperring thinks that there are some great goal setting opportunities for the City in creating this.

**Council of Governments:** The board took a look at the preliminary budget and stated there would be 2% increase in dues.

**CITY OFFICIAL REPORTS**

**Finance:** Clerk-Treasurer Pope stated that it is time to start preparing the budget for 2018. She presented the Council and Department Heads with worksheets.

**Attorney:** City Attorney Johnson prepared a draft ordinance for Public Nuisance. He would like the Council to review at this time. He would like to discuss this at the next meeting.

**Police Department:** Chief Stratton gave an update on the equipment ordered. We are waiting on the shipment from Motorola on the radios. The video recorders are still awaiting order due to issues from the vendor with our financing company. Chief Stratton stated that there seems to be confusions regarding the burn ban. The County recently eased their restrictions and some citizens believe this pertained to the City as well.

**Fire:** Per Chief Dutton, there have been 136 calls year to date. We recently lost a Firefighter who elected to take a full time position with another department.

**City Administrator:** Administrator Raines gave an update on the Mill Creek Dam. October 31<sup>st</sup> would be the day the bypass would be released. It will be late November to finish the fine details. The White Tahoe that was originally listed on the Surplus Sale was discussed to trade the vehicle to Superior Transmission in exchange for labor. They have offered the City \$1000 in labor for the Tahoe. Councilmember Moran moved to accept and Councilmember Sperring seconded. Motion carried.

**MAYOR'S REPORT**

Mayor Chestnut set a date for a Budget Workshop for 10/17/2017 at 6:00 p.m. Mayor Chestnut, City Administrator Raines, Clerk-Treasurer Pope, and Councilmember Moran attended the Grays Harbor Showcase. The Showcase focused on East County this year. Mayor Chestnut would like to split the Festival from the Parks Committee.

**UNFINISHED BUSINESS**

- A. Ordinance 1315 – Burning:** From the last meeting the Burn ordinance was pending the approval of the ordinance. Chief Dutton stated that he approved of the ordinance. The ordinance will be effective 5 days after publication.

#### **NEW BUSINESS**

- A. Public Works Emergency Response Mutual Aid Agreement:** City Administrator Raines stated that the City does not have an Emergency Response Mutual Aid Agreement. The form presented is accepted by FEMA. It was moved to accept this agreement by Councilmember Sperring and seconded by Councilmember Pauley. Motion carried.
- B. Aberdeen Little League Lions Park Field Use Agreement:** The City Administrator would like the Council to approve the format of the form, but the agreement is not needed until the spring.
- C. Aberdeen School District Park Use Agreement:** This is for the High School and Junior High for Cross Country. We don't currently have an agreement, but they have already held a meet. City Administrator Raines would like this agreement addressed as soon as possible. The recommended fee from the Parks Committee is \$1000. Councilmember Sperring moved to accept the agreement with a fee of \$1000. This has been seconded by Councilmember Moran. Motion carried.
- D. Harbor Youth Soccer – Makarenko Park Use Agreement:** This agreement has a recommended fee of \$1000 for Makarenko Park. It was moved by Councilmember Sperring and it was seconded by Councilmember Moran. Motion carried.
- E. HDR Change Order** – This is the change order discussed in the last Council meeting. The agreed upon amount is \$225,395.65. This amount is within the overall budget funds for the project. It was moved by Councilmember Moran and seconded by Councilmember Fischer to accept the change order. Motion carried.

#### **COUNCIL COMMENTS**

**Councilmember Pauley:** He would like to thank everyone for their Festival attendance. Councilmember Pauley did the drawing for naming the Park. Steve Puvogal was the winner again this year for naming the Park. Councilmember Pauley will notify the winner. He also stated that there will be an AWC Regional Meeting at the Hoquiam Brewing Company. Mayor Chestnut encouraged the Council to attend.

**Councilmember Moran:** She thanked everyone for the Festival in the Park.

#### **PUBLIC COMMENTS**

**Cindy Grenier,** 1200 Second Street. She would like to suggest a reader board maybe next to the Police station. It could list all local events occurring to encourage people to engage in City activities. She suggested that everyone contribute to the cost of the reader board. Mayor Chestnut stated that the School District has approached the City regarding this.

**Dale Andrews,** 305 G Street. He stated that he was perusing the City's website and looking at the City's meeting minutes. He noticed that there were no meeting minutes posted after May of this year. He also noticed that there were a couple of meeting minutes were missing the voucher numbers and amounts. Clerk-Treasurer Pope stated that the website was recently updated. Councilmember Pauley checked the website and stated it is now current.

**Alan Somerville,** 1103 Stanford. He stated that there is work being done in the trailer park. The dump trucks coming from there are not stopping at the stop signs. He also stated that with the Cross Country meets, the people coming to the meet are parking in his fields.

**Executive Session:** The meeting recessed from 8:23 p.m. until 8:48 p.m. to discuss potential litigation.

Meeting reconvened at 8:48 p.m.

**Purchase of Surplus Vehicle:** Councilmember Sperring moved to accept an offer from the Cosmopolis School District of \$1000 for the 2004 Chevrolet 1500 pickup. It was seconded by Councilmember Pauley. Motion carried.

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor