

**City of Cosmopolis  
Regular Meeting Minutes  
September 19, 2018**

**Mayor Pro Tem Carl Sperring presiding.**

**Councilmembers present:** Jim Ancich, Debbi Moran, Dale Andrews, and Carl Sperring. Councilmember Pauley was absent. Councilmember Moran made a motion to excuse him. It was seconded by Councilmember Sperring. Motion carried.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Fire Chief David Dutton, Police Chief Casey Stratton, and Clerk-Treasurer Julie Pope.

**APPROVAL OF AGENDA**

Councilmember Moran made a motion to approve the agenda. It was seconded by Councilmember Sperring. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of the consent agenda consisting of August 15, 2018 regular meeting minutes, and Vouchers #23839 through 23881 in the amount of \$118,335.66, Payroll Vouchers #14072 through 14083 in the amount of \$17,468.00 and EFTs dated 9/14/18 through 9/14/18 in the amount of \$24,115.61. Councilmember Moran made a motion to accept. It was seconded by Councilmember Ancich. Motion carried.

**COMMITTEE REPORTS**

**Parks:** Per Councilmember Moran at the last meeting they discussed the playground equipment, no progress on the kiosk, and some gps updates have been made on the maps. They discussed possible fundraising activities to help with signage. Park meetings have been changed to the second Mondays of each month.

**E-911:** Per Mayor Chestnut, the budget was discussed. There was discussion on charges of calls to the different agencies. McCleary's radio towers need major repair. This will need to be funded.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer Pope:** Clerk-Treasurer Pope stated that the budget is going to be the point of discussion the next two months. She stated that she and the City Administrator are working on updating policies.

**Police Department:** Chief Stratton stated that the new officer will be in at the next meeting to introduce himself to the Council. We have received another lateral officer application. We are hoping to begin the testing process the beginning of the month.

**Fire Department:** Chief Dutton stated there have been 159 calls to date. We have two new active recruits. We recently lifted the fire ban. He thanked the citizens of the City for adhering to the burn ban.

**City Administrator:** Administrator Raines stated that Mill Creek Dam will be done in a week and a half. We are handling the punch list items now. A portion of the hand rail had to be refabricated. They should be installed by mid-week. The sewer meter at Harbor Mobile Estates needs to be replaced. The total cost is \$4344.31. Councilmember Moran made a motion to accept the proposal of \$4344.31. Councilmember Andrews seconded. Motion carried. We need to get a vactor truck to clean the storm drains. Some of the drains have not been done in many years. We can rent the truck by the month. The total cost is \$12,450 for one month. To get a contractor would cost \$400 first hour, then \$275 per hour thereafter. It is cheaper to rent the truck and have the public works crew operate it. Councilmember Sperring made a motion to accept the \$12,450 rental of the vactor truck. Councilmember Andrews seconded. Motion carried. Administrator Raines stated that currently Department Heads must get Council approval for any expenditures over \$2000. The City Administrator will have the City Attorney draft a policy that will be presented to the Council at the next meeting.

**MAYOR'S REPORT**

Mayor Chestnut stated that there has been discussion for bringing Code Enforcement back in house so that issues may be dealt with in a more efficient manner. The second meeting in November is the day before Thanksgiving. Councilmember Moran made a motion to cancel the meeting on November 21, 2018. Councilmember Andrews seconded. Motion carried. The ribbon cutting Ceremony for the Mill Creek Dam will be on Saturday, September 29, 2018 at 12:00 p.m.

**NEW BUSINESS**

- A. **Ordinance 1322 (No Parking Zone)** – The only addition to the existing ordinance is item #3. City Attorney Johnson stated that it was discussed last month. Councilmember Moran made a motion to accept the ordinance as read. Councilmember Sperring seconded. Motion carried.
- B. **Release of Interest for Howard Lacefield** – City Administrator Raines stated this is on Corbin Road adjacent to Washington Street. Councilmember Moran made a motion to accept. It was seconded by Councilmember Ancich. Motion carried.

- C. Stop Signs for 3<sup>rd</sup> and D St and Bell Drive and Fife Place** – City Administrator Raines stated there is discussion on how we are updating our stop sign ordinances. He also stated there are no stop signs on 3<sup>rd</sup> and D Streets in either direction. There have been many issues due to this. A citizen showed the picture of an accident due to this. City Administrator Raines stated the other intersection is Bell Drive and Fife Place. There have been many near collisions here. There will be an ordinance presented to the Council at the next meeting.
- D. New Sewer Flow Meter for Harbor Estates** – This was addressed in the City Administrator’s report

**MAYOR CHESTNUT**

He stated that in other Cities allow a public comment at the beginning of the meeting to address items that are on the agenda only. He requested to action tonight but would bring up at the next Council Meeting. He also stated that budget season is upon us. We will be having two Council meetings per month for the next three months. These will occur on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month.

**PUBLIC COMMENTS**

**John Doll, 222 J Street** – He stated that there is a vacated alley near his home. He would like to acquire this portion. City Administrator Raines will verify that the City has vacated this portion. Administrator Raines stated that we have utilities through there. Mr. Doll also stated that the easement on the front of his house goes all the way to his front porch.

**Aberdeen Art Drive** - The City Council and Mayor were presented with invitations for the Aberdeen Art Drive Studio Tours at the D&R Theater the second weekend of October.

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor Pro Tem