

**City of Cosmopolis  
Regular Meeting Minutes  
June 20, 2018**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Debbi Moran, Kyle Pauley, Dale Andrews, and Carl Sperring. Councilmember Ancich was absent. Councilmember Sperring moved to excuse him. It was seconded by Councilmember Moran. Motion carried.

**Staff Present:** Attorney Steve Johnson, Fire Cpt Steve Davis, Police Chief Casey Stratton, and Clerk-Treasurer Julie Pope.

**PUBLIC HEARING-SIX YEAR STREET PLAN**

Per City Administrator Raines, this is list of projects we would like to have funded but do not have the funding at this time. Citizen Ed VanSyckle asked if any of these projects include removal of unstable foundation. City Administrator Raines stated that it did. Councilmember Pauley asked if the sidewalk extension project was on both sides of the street. City Administrator Raines stated it was on the river side of the street.

**APPROVAL OF AGENDA**

Mayor Chestnut would like to add Item #C to the new business regarding a new facility as discussed at the prior workshop. Councilmember Sperring made a motion to accept and Councilmember Andrews seconded. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of the consent agenda consisting of May 16, 2018 regular meeting minutes and Vouchers #23598 through #23675 in the amount of \$98,502.62, Payroll Vouchers #13940 through #13979 in the amount of \$77,841.51 and EFTs dated 5/20/2018 through 6/20/2018 in the amount of \$39,786.24. Councilmember Moran made a motion to accept. It was seconded by Councilmember Pauley. Motion carried.

**COMMITTEE REPORTS**

**Public Safety:** Councilmember Sperring stated that the Fire Chief brought up an issue regarding a purchase that they budgeted for but the price is now higher. The Police Department came up with an item that will help offset the costs of training new officers.

**Parks:** Councilmember Moran stated that no one showed up to the park clean-up. It will not be rescheduled. The new playground equipment has not been set up yet. Maps are still in progress for the park kiosk.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer Pope:** Clerk-Treasurer Pope gave the Council a copy of the 2017 Annual Report. She also handed out copies of the May 31, 2018 financials. She stated that the City's finances are looking good.

**Attorney Steve Johnson:** Attorney Steve Johnson stated that he drafted a Resolution for the Six Year Street Plan. Mayor Chestnut added Resolution 2018-3 regarding the Six Year Street Plan as Item #D on the agenda. Councilmember Moran made a motion to accept and Councilmember Andrews seconded. Motion carried.

**Police Department:** Chief Stratton stated that there is a Training Cost Reimbursement Agreement in the agenda packets. The State has cut reimbursement of training costs to small cities for new officers. The intent is to have new officers sign a three year commitment to stay with the City. If they were to leave prior to the end of the agreement, they would have to pay a pro-rated cost back to the City. He is also preparing an agreement for the Council to review regarding recruiting lateral officers. Councilmember Andrews asked what kind of time frame would be asked of the employee if they had to pay it back. Councilmember Sperring asked what other agencies do. Attorney Johnson stated that in Hoquiam it is immediately due, but no one has left before the three years is up. Councilmember Ancich asked what happens if the officer is laid off. Per Attorney Johnson, if they are laid off or terminated, they do not have to pay it back. It is only if they quit. Councilmember Moran moved to accept the agreement. Councilmember Sperring seconded. Motion carried.

**Fire Department:** Per Captain Davis, they are losing two members and will be down to 15 volunteers. The Fire Department has budgeted new helmets and boots this year for an approximate cost of \$5000. When the bids were received, they were \$9400 to over \$17000. MES from Vancouver had the lowest bid at \$9430.00 plus tax. Councilmember Sperring moved to accept the quote. Councilmember Moran seconded. Motion carried. Captain Davis also stated that there was a training burn at the corner of J and Second Streets. He stated it went flawlessly. Mayor Chestnut stated that Captain Davis was named Firefighter of the Year by the Daily World.

**City Administrator:** Administrator Raines stated that Quigg Bros Inc. is back to work at the Mill Creek Dam. He stated that we should be able to open the park up by the end of July. More information will be available at the next meeting. Administrator Raines stated that we extend the park closure until the end of July. Councilmember Sperring made a motion to extend the closure. Councilmember Moran seconded. Motion carried. The Grays Harbor Council of Governments worked with the three cities regarding the Brownfield project. This project will help clean up contaminated soil in the three cities. Cosmopolis will focus on area wide planning.

**MAYOR'S REPORT**

Mayor Chestnut mentioned that Fireworks season is approaching and it is a dry summer. Tomorrow the City Administrator and Mayor will be meeting at Aberdeen City Hall with Grays Harbor Emergency Management regarding tsunamis. Grays Harbor Transit has rider appreciation day tomorrow.

## OLD BUSINESS

- A. Ordinance 1320 (WATV)** – Councilmember Pauley moved to approve. It was seconded by Councilmember Sperring. Councilmember Pauley would like to remove within section 2, item C which states it may not be used on First Street. He feels it would not allow the user to get gas or go to the boat launch and it is covered under the RCW. Councilmember Pauley made a motion to amend the ordinance to remove item C in the ordinance. No one seconded. Motion was not carried. Councilmember Andrews asked how this is helping the person who requested the current ordinance to be amended. Public comment was that this is to change the current WATV ordinance to allow quads and not only side by sides. The person requesting has a quad. Original motion was approved 3-2.

## NEW BUSINESS

- A. Resolution 2018-2 (Cemetery Fees)** – City Administrator Raines stated that the finance department did a survey of local cities to determine their rates and compare against ours. We realized that we are well below the other cities. This will help lower the amount of the money the City loses on the Cemetery. Clerk-Treasurer Pope stated that many Cities have their resolutions state that rates go up automatically a certain percentage every year. Ours have not changed in many years. Councilmember Moran made a motion to approve. It was seconded by Councilmember Andrews. Motion carried.
- B. Resolution 2018-3 (Six Year Street Plan)** – Councilmember Moran made a motion to accept the Six Year Street Plan as proposed by the City Administrator. Councilmember Andrews seconded. Motion carried.
- C. Facilities** – Mayor Chestnut stated that the Council had a workshop on how to proceed on upgrading the City Facilities. The Mayor would like the Council to direct City Hall to create a flier to add to the next utility bills asking citizens to join a Facilities Advisory Committee. Councilmember Sperring made a motion to direct the staff to create a flier to solicit public input. Councilmember Pauley seconded. Motion carried.

## COUNCIL COMMENTS

**Councilmember Andrews** – Congratulated Cpt Davis on Firefighter of the Year.

**Councilmember Moran** – Thanked everyone for their hard work.

**Councilmember Sperring** – He asked how many housing starts are in the works for the City. City Administrator Raines stated that there will be approximately 17 housing starts this year. Clerk-Treasurer Pope stated that we are so busy with permits that Code Enforcement Officer Bill Sidor will be coming in to do training with the City Hall Clerks with preparing the permits.

**Councilmember Ancich** – He stated that we needed to come up with a funding program for Streets, Sidewalks, and ADA ramps. He stated that our six year street plan has not changed in many years. Mayor Chestnut stated that we have talked about a Transportation Benefit District to help with Street costs.

**Councilmember Pauley** - Congratulated Captain Davis on Firefighter of the Year. He commended the Fire Department on their help with the Aberdeen Museum fire. He stated that he chatted with one of our new reserve police officers and he was greatly impressed.

## PUBLIC COMMENTS

Ed Van Syckle – He stated that on the street improvement projects that where the asphalt is slumping is not addressed. City Administrator Raines stated that this is beyond the scope of the list. He also stated that Resolution 2018-2 that a full lot for a non-resident is twice as much, but quarter lots were the same regardless of residency. City Administrator Raines stated that the reason of the discrepancy is because the citizens did not want to bear the entire burden of maintenance.

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor