

City of Cosmopolis
Regular Meeting Minutes
May 17, 2017

Mayor Frank Chestnut presiding

Councilmembers present: Jonathan Fischer, Debbi Moran, and Carl Sperring. Councilmember Moran moved to excuse Councilmembers Ancich and Pauley. Seconded by Councilmember Sperring. Motion carried.

Staff Present: City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton and Clerk-Treasurer Julie Pope

APPROVAL OF AGENDA

It was moved by Councilmember Sperring and seconded by Councilmember Moran to approve the agenda. Motion carried.

CONSENT AGENDA

It was moved by Councilmember Sperring and seconded by Councilmember Moran to approve the consent agenda consisting of the regular meeting and workshop minutes for April 19, 2017 and vouchers #22555 through #22600 in the amount of \$87,879.53. Motion approved.

COMMITTEE REPORTS

Parks – Councilmember Moran proposes that we start having cleanup for the Parks again. Next month she would like to figure out a Saturday for Park clean up. City Administrator Raines suggested sending out a poll with a few dates. Per Mayor Chestnut and Councilmember Moran, we have had great turnouts in the past. City Administrator Raines went over notes from the last Parks meeting. They discussed fees for the use of the Parks. The committee would like to see the fees split 50% for maintenance and 50% for recreation and improvements. The committee would also like to have a separate group for the Festival in the Park. They are requesting \$4,000 for the festival this year. We already have \$1,000 in grants for this year.

Council of Governments –Timberland Library gave a presentation stating bus passes are now available at the library. They also have Chromebooks available at five Pacific County locations. Microsoft Academy training will also be available at no cost. The Library is working to become a certified test site.

E911 – E911 is up to 13 full time dispatchers and one trainee. It is difficult to staff.

Flood Authority – Updated on all local projects.

Legislative – Legislature is still meeting in overtime. Will probably have a second overtime. Sharing Liquor profits with Cities could be in danger. Also funding basic Law Enforcement Academy is also in danger of being cut from the State budget.

CITY OFFICIAL REPORTS

Clerk-Treasurer –Clerk-Treasurer Pope discussed the current financial status of the City. She also stated that we received another \$3093 from the .3% Public Safety tax increase. Mayor Chestnut and the Council stated they liked the new format for the financial statements.

Police Chief– Chief Stratton prepared a policy for the Police Vehicle Take Home Program. Chief Stratton stated the first training session has been conducted for the Taholah Police Department. TPD stated that they feel they received the better end of the deal for the patrol cars.

Fire Chief –Per Mayor Chestnut stated that Fire Chief Dutton was unable to attend the meeting. He told Mayor Chestnut that we are still waiting for the FEMA grant monies to show up.

City Administrator –Per City Administrator Raines, Mill Creek Park will need be closed from May 22, 2017 until September 30, 2017 or until mid-October for construction of the Mill Creek Dam. Councilmember Sperring moved to give City Administrator Raines the authority to close the park until mid-October for construction. This was seconded by Councilmember Moran. Motion carried. We will have a public hearing for the Six Year Street Plan on June 21, 2017 at 7 p.m. The Fire Hall sustained water damage from the ice maker leaking. This was a slow drip that continued for some time. Insurance will be covering the damages. Per City Administrator Raines, we are still waiting for the permit from the US Army Corp of Engineers. Per Mayor Chestnut, the Corp of Engineers has a backlog of 700 permits. They informed Mayor Chestnut that we will be receiving the permit.

MAYOR'S REPORT

Mayor Chestnut had called the Council a week ago to get the Council's assent to purchase a new server for City Hall. Per Clerk-Treasurer Pope, the current server's hard drive was failing and it looked like it would not last much longer. Vision Municipal Software had sent the Clerk-Treasurer a report showing how many times the hard drive was failing. The request was to spend \$4159 for the new server and related items. It was moved by Councilmember Moran and seconded by Councilmember Sperring. Motion carried.

UNFINISHED BUSINESS

Resolution 2017-1 - Adopting a Vehicle Take Home Policy for the Cosmopolis Police Department. Attorney Johnson read the resolution in full. Councilmember Sperring moved to adopt. It was seconded by Councilmember Moran. Motion carried.

NEW BUSINESS

Fee Based Reservations for City Parks- City Administrator Raines showed a sample of the City of Aberdeen’s form and discussed the fees involved. Per Mayor Chestnut, this is common practice in most other cities. Per Councilmember Sperring, these reservations should also be sent to the Fire & Police departments. Per City Administrator Raines, this is something that needs further discussion. This will be added to the next meeting’s agenda.

Festival in the Park – City Administrator Raines stated that we need a commitment from the City for a total of \$4,000. We currently have \$1,000 in grants. The Parks committee will solicit donations for the Festival but would like the City to commit to funding the difference. Councilmember Sperring moved to a sum not exceed \$3,000 be allocated to the Festival in the Park. It was seconded by Councilmember Moran. Motion carried.

Street Lighting – Per City Administrator Raines, we have a grant from the Transportation Improvement Board to upgrade the street lighting to LED. This is a 100% grant. This purchases the lights and pays the Grays Harbor PUD to install. Councilmember Sperring moved to authorize the Mayor to sign the grant and PUD agreements. It was seconded by Councilmember Moran. Motion carried. Per City Administrator Raines, this should save the City over \$900 per month.

Interior Lights – The PUD did a lighting assessment for City Hall, the Fire Hall, and the Police Department. The total cost is \$6177 of that 50% is paid for by the PUD with a rebate. This will pay for itself in 1.4 years. The City will save approximately \$190 per month. The funding will come from actual budgets, not equipment reserve. Councilmember Moran made a motion to authorize the expenditure of \$3,100 after rebates. It was seconded by Councilmember Fischer. Motion carried.

COUNCIL COMMENTS

Councilmember Sperring – Reminded everyone it is filing week for office.

Councilmember Moran - She stated she will be filing for office on Friday.

Councilmember Fischer – He stated that he will not be filing for office.

Meeting Adjourned.

Clerk-Treasurer

Attest:

Mayor