

**City of Cosmopolis  
Regular Meeting Minutes  
May 15, 2019**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Jim Ancich, Debbi Moran, Dale Andrews, Carl Sperring, and Kyle Pauley.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Fire Chief Jerry Schreck, and Clerk-Treasurer Julie Pope. Police Chief Stratton was excused.

**APPROVAL OF AGENDA**

Councilmember Sperring made a motion to accept the agenda. It was seconded by Councilmember Moran. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of the consent agenda consisting of April workshop and regular meeting minutes and Vouchers #24415 through 24492 in the amount of \$124,330.85, Payroll Vouchers #14289 through #14313 in the amount of \$63,969.19 and EFTs dated 4/12/19 through 5/5/19 in the amount of \$51,832.64. Councilmember Moran made a motion to accept. It was seconded by Councilmember Andrews. Motion carried.

**COMMITTEE REPORTS**

**Public Safety** – The Fire Department needs some equipment to receive tear sheets. They also discussed a probationary fire fighter. Her name is Destiny. The Committee is in favor of accepting her.

**Parks** – Per Councilmember Pauley, they are making good progress on the comprehensive parks plan. Linda Springer joined the Parks Committee.

**Council of Governments** – Councilmember Sperring stated they met with the Census people. People will be able to file online or on paper.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer** – Clerk-Treasurer Pope stated that on the 10th of this month, BIAS Software pulled the data to do a test import. Next month, BIAS will go live with Utility Billing and Cash Management. The remaining pieces will go live one at a time. We have 110 people participate in the annual Spring Clean Up. It was an average year.

**Fire Chief** – We are at 80 calls year to date. We have put the fill station on Govdeals. We have a reserve of \$3,000. He asked to get resolution on the boat issue.

**City Administrator** – Administrator Raines stated the neighbors adjacent to the lot we purchased from John Green would like to buy it. It is a non-buildable lot. Councilmember Moran made a motion to allow the Mayor and City Administrator to enter into negotiations with James and Autumn Clift for the sale of the property. It was seconded by Councilmember Ancich. Motion carried. Three weeks ago, Cosmo repaired their effluent line at First Street. This is the area where the pavement is in poor condition. A lot of the damaged area is in the City right-a-way. We would like to patch this area and then Cosmo would come in and do an overlay at their expense. Our portion of cost is \$8200. Councilmember Sperring made a motion to expend up to \$8200 to repair our portion of the road. Councilmember Moran made a motion to accept. Motion carried. He stated that in June, we need to have a public hearing for the six year street plan at the next Council meeting which is June 19, 2019.

**MAYOR'S REPORT**

Mayor Chestnut read a request from Margaret Murray from the Aberdeen VFW auxiliary to recognize May 16, 17, 18 & 19, 2019 as Buddy Poppy days for disabled veterans.

**CATHY SHAPANSKY** – She stated that there was an illegal bur in the alley between 2<sup>nd</sup> and 3<sup>rd</sup> streets between B & C Streets. Fire Service was called. There were noxious fumes for approximately an hour in her house and in her rental house next door. She requested a meeting with the Police Chief and City Attorney. This is the fifth year this has occurred. Per City Attorney Johnson, the first offense is a civil infraction of up to \$400. If he does it again, it is a misdemeanor subject to jail time.

**EXECUTIVE SESSION** – PER RCW 42.30.110(1)(g) to discuss performance of an employee and RCW 42.30.110(1)(b), (c) to discuss potential real estate sale. The executive session was convened at 7:26 and reconvened at 8:11. No action was taken.

**NEW BUSINESS**

- a. **Ordinance 1332 (City Administrator Salary)** – Councilmember Sperring made a motion to amend the ordinance to amend the salary in the ordinance to \$10,229 per month effective May 1, 2019. It was seconded by Councilmember Moran. Motion carried. Councilmember Sperring made a motion to accept the ordinance as amended. It was seconded by Councilmember Pauley. Motion carried.
- b. **Ordinance 1331 (Mayor and Council Salaries)** – Councilmember Moran made a motion to accept the ordinance. It was seconded by Councilmember Andrews. Councilmember Sperring feels that they have fewer meetings than when the previous salary was set. Councilmember Andrews stated that the Council makes themselves available for Special Meetings and Workshops. He doesn't feel it is out of line. Motion carried. 4-yes, 1-no.
- c. **Employment Contract for Department Supervisors** – Mayor Chestnut stated that he and City Administrator Raines had been discussing this topic for Clerk-Treasurer Pope and Police Chief Stratton. This is to inform the Council that this is something we are working on.

**MAYOR CHESTNUT**

City Administrator Raines made a request to buyback 80 hours of his vacation. This would be a one-time, non-precedenting request. He currently has 340 hours of vacation on the books. Due to a recent. change in the vacation policy, the maximum number of accrued hours is 240 hours. Councilmember Sperring made a motion to authorize City Administrator Raines to buy back 80 hours of vacation as this is a one-time, non-precedenting request. It was seconded by Councilmember Ancich. Motion carried.

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor