

**City of Cosmopolis**  
**Regular Meeting Minutes**  
**March 16, 2016**

Mayor Frank Chestnut presiding

Councilmembers present: Debbie Moran, Jonathan Fischer, Kyle Pauley, Jim Ancich and Carl Sperring

Staff Present: Public Works Director Darrin Raines, Fire Chief Jerry Schreck, Attorney Steve Hyde, Police Chief Casey Stratton and Finance Director Cheryl Turner

Mayor Chestnut introduced Municipal Court Judge David Hatch. Judge Hatch brought to the attention of Council the need for a larger facility to hold Court. Some of the issues in the current court facilities are as follows: It is too small and can only hold 15 to 18 people. Normally there are around 30 or so people there on Court day which means a number of people have to stand outside. Also, being so small they cannot conduct a jury trial if need be. There is no place for Counsel and defendants to meet and no place for interpreters and clients to meet and, with the new Police Officer on duty it will add to the amount of defendants appearing in Court. These are just a few of the items of concern.

**APPROVAL OF AGENDA**

Councilmember Moran moved to approve the agenda. Motion was seconded by Councilmember Pauley. Motion was approved.

**CONSENT AGENDA**

It was moved by Councilmember Sperring and seconded by Councilmember Ancich to approve the consent agenda consisting of the February 17, 2016 regular meeting minutes and vouchers #21608 through #21676 in the amount of \$109,583.14.

Police Chief Casey Stratton had the honor of swearing in our newest Police Officer, Jackie Mitchell.

**COMMITTEE REPORTS**

**Public Works** – Councilmember Ancich said the Public Works Committee met on Monday, March 14 they discussed sewer pumps and the use of the Fire Hall for Court.

**Public Safety** – Councilmember Sperring said the Public Safety Committee met on Wednesday, March 16 and reviewed the possible leasing of City vehicles They also talked about putting new vinyl down in the Police station and the need for a new fire truck. Councilmember Sperring asked for a workshop on April 6<sup>th</sup>, 2016 to discuss some of these items.

**Park and Recreation Advisory Board** – Councilmember Moran said they met on Monday, March 7. She said the staff at City Hall had received the vendor list. She also said the Advisory Board talked about a \$25 raffle. If you win the raffle the parking lot on first street by Lions Club would be named after you for a year.

**Finance Sub-Committee** – Councilmember Fischer said he had met with Public Works Director Raines and Finance Director Turner and will have a written report at a later date.

**Council of Governments** – Mayor Chestnut said he has been elected Vice Chairman.

**E9-1-1** – Mayor Chestnut said he met the new Director.

**Legislative** – Councilmember Sperring said Legislators are in time and a half and have not addressed funding of education.

**CITY OFFICIALS**

**Finance Director** – Finance Director Turner told Council that we would not be refinancing the dump truck.

**Police Chief** – Police Chief talked about the leasing of vehicles for the City. One example of leasing would be 2 police cars for 5-6 years at \$7,000 per quarter. He said that the court room was originally suppose to be used as a patrol room and he now needs to be able to utilize that space for that purpose. He asked the Council for a motion to allow for new flooring at the Police Station. Motion was made by Councilmember Ancich to approve the purchase of flooring for \$2,488.86. Motion was seconded by Councilmember Moran. Motion approved.

**Fire Chief** – Fire Chief Schreck told Council they are working on three different grants.

**Public Works** – Public Works Director Raines said the sign has been installed Mill Creek Park regarding the dam project. He also said he would be meeting with HDR and Fish and Wildlife on March 17. He mentioned the Cascadia Rising disaster drills that will take place June 7-10, 2016.

## **MAYOR'S REPORT**

Mayor Chestnut introduced Mike Myers so he could explain the SWAC recruitment. Mr. Myers said the Grays Harbor Solid Waste Advisory Committee was looking for volunteers to fill vacancies on the committee. He encourages Council support efforts in regard to SWAC. The Solid Waste Advisory Committee will meet at 2:00 in the conference room in the County building on March 18.

Mayor Chestnut told Council that the City has a vacancy on the Planning Commission. He will appoint a new member at the April 20<sup>th</sup>, 2016 meeting.

The Mayor asked Council for the go ahead to negotiate with Lloyd with US Fire Equipment regarding the cost of repairs on the 02 fire truck. Council agreed.

## **NEW BUSINESS**

### **A. Appoint Mayor Pro-tem**

It was moved by Councilmember Pauley and 2<sup>nd</sup> by Councilmember Fischer to appoint Councilmember Sperring as Mayor Pro-tem. Motion approved.

Councilmember Pauley moved to elect the following years Mayor Pro-tem on the last Council meeting of the year. Motion seconded by Councilmember Ancich. Motion approved.

### **B. Approve the use of the Cosmopolis Fire Hall as the new Court Facility**

Councilmember Pauley said he met with the Public Works Committee, Police/Court Clerk Shelley Willet and Chief Stratton about the use of the Fire Station for the Court and would like to look at other options. Councilmember Ancich felt it was not the place of the Public Works Committee to make a decision. Discussion will continue at the workshop on April 6.

### **C. Authorize Mayor to sign agreement with the Children's Advocacy Center**

It was moved by Councilmember Moran and seconded by Councilmember Sperring to authorize the Mayor to sign the agreement with the Children's Advocacy Center. Motion approved.

## **COUNCIL COMMENTS**

Councilmember Moran asked Public Works Director Raines if anything was being done about grants for the parks. Raines said right now the grants are for half match and we don't have money for that. He said he would go after small grants that could be used as a match to a larger grant.

Councilmember Ancich said he would like the City to pay for the water machine at City Hall instead of being paid for by employees.

## **AUDIENCE COMMENTS**

Police/Court Clerk Willet thanked the Council for approving the purchase of flooring for the Police Dept. She asked that the Council have some insight and realize that the Police building was to be a temporary facility and it has been being used for at least 10 years and that it is not meeting the needs of the Police Dept. We have a facility that would work for both the Police and Fire Dept. Retrofitting the Fire Hall would be better than putting money into the current Police building. The Fire Hall is being underutilized and we are struggling with day to day functions.

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Finance Director

Attest:

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Mayor