

**City of Cosmopolis
Regular Meeting Minutes
January 16, 2019**

Mayor Pro Tem Carl Sperring presiding.

Councilmembers present: Jim Ancich, Debbi Moran, Dale Andrews, and Kyle Pauley.

Staff Present: City Administrator Darrin Raines, Attorney Steve Johnson, Fire Chief Jerry Schreck, Police Chief Casey Stratton, and Clerk-Treasurer Julie Pope.

APPROVAL OF AGENDA

Councilmember Moran made a motion to accept the agenda. It was seconded by Councilmember Andrews. Motion carried.

PUBLIC COMMENTS

Melissa Hovis, Holly Dr – She addressed the no parking zone in front of her residence. There is a portion that she would like the Council to allow parking due to the limited parking in the area.

APPROVAL OF CONSENT AGENDA

Approval of the consent agenda consisting of December 19, 2018 regular meeting and Vouchers # 24124 through 24190 in the amount of \$84,730.11, Payroll Vouchers #14174 through #14202 in the amount of \$41,397.81 and EFTs dated 12/21/18 through 1/16/19 in the amount of \$47,411.53. Councilmember Moran made a motion to accept. It was seconded by Councilmember Pauley. Motion carried.

COMMITTEE REPORTS

Parks & Recreation – Per Councilmember Moran, at the last meeting they discussed installing playground equipment and purchasing a larger kiosk for Mill Creek Park. They would like maps to put into the park. They are looking to installing two dog waste stations in Mill Creek Park. Parks meetings have been changed to the second Monday of each month.

CITY OFFICIAL REPORTS

Clerk-Treasurer – Clerk-Treasurer Pope reminded the Department Heads to spend carefully the next few months as this is the slowest time of year for revenue. She also stated that they are having issues with the current financial software. We will be looking for new software in the near future.

Police Department – Chief Stratton stated that we have started the year with a full staff. He will be discussing an animal control contract with Aberdeen Chief Shumate and Hoquiam Chief Myers. Chief Stratton has taken over Code Enforcement and has a couple of issues he is working on. This should fall under the Public Nuisance ordinance.

Fire Department – Chief Schreck stated they had 240 calls in 2018. There are a couple of pieces of equipment the department would like to surplus. One of the heating units in the building has gone out. The quote to replace it is \$3350 with a 7-year labor warranty would add another \$599. Councilmember Ancich made a motion to approve with the 7-year labor warranty. It was seconded by Councilmember Pauley. Motion carried.

City Administrator – Administrator Raines discussed the water main breaks that occurred over the New Year holiday. There was a pump that recently installed that is believed to have caused pressure surges which caused the breaks. The City crew has removed it and replaced with a pump that was previously used. This water line will be placed this summer.

Mayor's Report

Mayor Pro Tem Sperring stated that the Mayor is off due to surgery. He will be back next month.

NEW BUSINESS

- A. Swear in Fire Chief** – Chief Dutton gave a letter of resignation. He is moving out of the area. Mayor Pro Tem Sperring presented Chief Dutton a plaque for his years of service. Jerry Schreck was sworn in as the new Fire Chief.
- B. EMS Charges** –City Administrator Raines stated that the City enacted a 9% fee on the water bills for ambulance services. Prior to that it was a 6-year bond on property taxes. By charging 9%, we are taking in more money than what the fees are. This increases as water/sewer rates increases. We are looking at a tiered flat rate that would provide the funds needed. Most would see a decrease in the amount that they pay. We are not ready to act on this today. We will discuss this at a future Council meeting.
- C. Morgan Stanley Funds** – Clerk-Treasurer Pope stated that Morgan Stanley is no longer handling Government funds. They gave us six months to move the funds. She has met with Bank of the Pacific and their investment division. Mayor Pro Tem Sperring recused himself from this discussion as he is a stakeholder of Bank of the Pacific. They could invest the funds in similar type of funds that are performing better than what Morgan Stanley is doing at the moment. Since we currently bank with Bank of the Pacific, this would be a seamless transition would give us local representation. Councilmember Moran made a motion to move the funds to the Bank of the Pacific. Councilmember Andrews seconded. Motion carried.
- D. Contract for Consulting Services with Mike Olden** –City Administrator Raines stated that this would have to be tabled. Attorney Johnson has questions regarding some of the language.
- E. Melissa Hovis (Parking on Holly Lane)** – Chief Stratton stated that there is an adequate spot for parking between the two driveways. The Police Department has no objection to this section being available for parking. Administrator Raines stated the ordinance would need to be amended and brought back before the Council at a later date.
- F. Design Consultant** – During the earlier workshop, the Council met with architect Cheryl Green to discuss conceptual drawings of a new City Hall/Police Department facility. The Council was presented with an agreement

for \$4500 to create the conceptual drawings. Councilmember Moran made a motion to accept the agreement. Councilmember Pauley seconded the motion. Motion carried.

COUNCIL COMMENTS

Councilmember Andrews – He commented that Councilmember Pauley asks a lot of good questions. He appreciates the questions.

Councilmember Pauley - He wanted to commend Shelley at the Police Department for her assistance.

Councilmember Ancich – He asked Chief Stratton about updated information on the recent car prowls. Chief Stratton stated two are in custody.

PUBLIC COMMENTS

Melissa Hovis asked if items were stolen from the car prowls. Chief Stratton stated that most of the items had been recovered.

Meeting adjourned.

Clerk-Treasurer

Attest:

Mayor Pro Tem