

CITY OF COSMOPOLIS
Regular Meeting Minutes
January 15, 2020

Mayor Kyle Pauley presiding

COUNCILMEMBERS PRESENT

Debbi Moran, Dale Andrews, Candice Makos, Stana Cummings. Councilmember Moran made a motion to excuse Councilmember Ancich. Seconded by Councilmember Andrews. Motion carried.

STAFF PRESENT

City Administrator Darrin Raines, Clerk-Treasurer Julie Pope, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief Cody Bridges

APPROVAL OF AGENDA

Motion was made to approve the agenda by Councilmember Moran and seconded by Councilmember Andrews. Motion carried.

CONSENT AGENDA

Consisting of the December 18, 2019 regular meeting and workshop minutes and Vouchers through in the amount of Payroll Vouchers through in the amount of and EFT's dated in the amount of Councilmember Moran made a motion to accept the consent agenda and Councilmember Andrews seconded the motion. Motion carried.

CITY OFFICIAL REPORTS

Fire Chief– WE have ordered the radio for the new truck. Cascade will be putting on the lettering. Chief Bridges gave the Council a copy of the PowerPoint that was used for training on their last training night based on training he had taken in Yakima.

City-Administrator – He gave everyone a copy of his monthly report. He is requesting permission to purchase a tower for the new waters. This would be paid for out of the water revenue bonds that we sold last year. This is the final piece for the new meters at a cost of \$4,319.84. Councilmember Moran made a motion to approve the purchase of the tower at a cost of \$4,319.84. Councilmember Andrews seconded. Motion carried. Administrator Raines stated the asphalt near the School at 4th Street between B and A Street is in terrible condition. He wanted to let the Council know that he will be getting quotes from Lakeside Industries to repave the area. We have received five statements of qualifications from architects regarding the new facility. We are in the process of reviewing these. We hope to be able to select a firm in the next couple of weeks and then start negotiations for a contract.

Police Chief- Update on Patrol Vehicle. We have been in direct contract regarding delivery. His business has suffered a hit. He has been a good business partner in the past and we are giving him a chance to finish outfitting the Tahoe. WE should have an update every Tuesday. We expect delivery no later than the beginning of March.

Clerk-Treasurer – She stated that she will have the deputy clerks start cross training in each other's positions. Deputy Clerk Eccles will be taking over Public Records Request with her supervision. She will be sending both Deputy Clerks to permit tech training this year. She asked that all departments please be lean with their spending during the first quarter of 2020. Regarding the Fire Truck purchase, we were turned down for the initial request for financing. The reason we were turned down was because our City was too small to take on that much debt without a dedicated funding source. She has sent out other applications. We may have to go out to bond to get the financing. We will be having a special meeting soon to have a bond put on the April ballot.

MAYOR'S REPORT

On January 29th, we will have a special meeting regarding the architect RFQ's. Mayor Pauley will be going through our municipal code to update verbiage and take out outdated material. He expects to address one or two per upcoming meeting. He stated that the Clerk-Treasurer has been in her role for a few years and has been taking on additional duties. He is moving her into the Finance Director position. She has already been doing the work and deserves the title for the work she has done. The Council and Department Supervisors now have android based tablets to receive their agendas on. We will be bringing a policy regarding electronic devices in the near future. This will save a lot of paper and will make things easier. He would like to update our website. He would like photos of Council to put on the website. He has spoke with Chelsea at Juniper Tree to do the photos. He stated that new businesses will be going in behind the Brass Hub Coffee bar. On January 29th, following the workshop for the architects, we would like the Council to consider an ordinance to go to bond for Fire Equipment. For Council Committees, he placed people where the thought they would be the best. He asked that if the Council would like changes to please contact him.

NEW BUSINESS

- A. Election of Council President** – Councilmember Makos nominated Councilmember Andrews as Council President/Mayor Pro Tempore. There were no other nominations. Unanimous vote for Councilmember Andrews.
- B. Committee Assignments** – This was addressed in the Mayor’s Report
- C. Contract with Connections** – Per Chief Stratton, Connections is the agency we use to provide forensic interviews for child victims. Councilmember Moran made a motion to accept the contract. Councilmember Andrews seconded. Motion carried.
- D. Copier/Printer for Police Department** – Chief Stratton stated that their copier/printer is dying. It is at the point where it needs to be replaced. He will be bringing a formal request before the Council at the next meeting.
- E. Proclamation for Great Kindness Challenge Week** – Mayor Pauley made a proclamation regarding the Great Kindness Challenge Week for Cosmopolis Elementary. It is the week of February 3, 2020 through February 7, 2020.

COUNCIL COMMENTS

Councilmember Makos – She thanked Mayor Pauley for changing the Clerk-Treasurer’s title to Finance Director. She stated that during the election people have approached her regarding the website. She is glad to hear that we are going to be doing that.

Councilmember Cummings – She thanked everyone for their support.

Councilmember Moran – She welcomed Councilmembers Makos and Cummings.

Councilmember Andrews- He welcome the new councilmembers. He also stated he looked forward to working with the department heads this year and supports Mayor Pauley.

Meeting adjourned.

Clerk-Treasurer

Attest:

Mayor