

**CITY OF COSMOPOLIS**  
**Regular City Council Meeting**  
**November 3, 2021**

**Mayor Kyle Pauley presiding.**

**COUNCILMEMBERS PRESENT**

Candice Makos, Stana Cummings, Debbi Moran, Jim Ancich, and Miles Wenzel.

**STAFF PRESENT**

Attorney Steve Johnson, Police Chief Casey Stratton, City Administrator, and Finance Director Julie Pope

**APPROVAL OF AGENDA**

Councilmember Moran made a motion to approve the agenda. It was seconded by Councilmember Ancich. Motion carried.

**CONSENT AGENDA**

Councilmember Moran made a motion to approve. It was seconded by Councilmember Cummings. Motion carried.

**COMMITTEE REPORTS**

**Public Works** – Councilmember Wenzel stated that they met and discussed the needs of the departments and the budget.

**CITY OFFICIALS**

**City Administrator** – Administrator Raines stated that we are currently working on the budget. The C Street flashing lights were taken care of today. He thanked Public Works Superintendent Jeff Nations for his hard work on this. We are hoping to report on some new potential businesses at the next meeting.

**Finance Director** – Director Pope stated that she was hoping to have a workshop tonight on the budget but we are missing some numbers. She stated that she will be meeting with the insurance company on the 16<sup>th</sup> to get the final numbers for the upcoming renewal. Next Thursday, City Hall will be closed for Veteran’s Day.

**Police Chief** - Chief Stratton stated that the radar that was supposed to come with the 2016 Tahoe is staying with Hoquiam, but they are leaving other equipment which is worth about the same amount. For the budget, he would like to request a Public Safety Committee meeting. He would like to surplus the red Tahoe. He will present a surplus list to the Council at a future meeting.

**Public Works Superintendent** - Superintendent Nations stated that they have been working on the budget and are busy keeping the storm drains clean.

**MAYOR’S REPORT**

Mayor Pauley stated that Halloween was busier than last year. He estimated that he had approximately 100 kids this year. For potential redistricting, the proposed map does not impact Cosmopolis as a whole. We will know more over the next month or so.

**NEW BUSINESS**

- A. Transmission and Computer for 2016 Tahoe** – Chief Stratton this vehicle (2016 Tahoe from HPD) books out at \$35,000 with the transmission being in terminal shape. The new transmission will cost approximately \$6700. There are additional items it will need such as fittings, decals, etc. The estimated cost including the purchase price of the vehicle and additional equipment is \$12,000. Councilmember Ancich stated that he went over the Tahoe at Empire Transmission. He feels it is a good purchase including the repairs. Councilmember Ancich asked if there is any equipment that is in vehicles to be surplussed that can be used in the Tahoe. Chief Stratton stated that they will use whatever they can from existing vehicles before purchasing anything new. Councilmember Wenzel asked if we will surplus the Crown Victoria. Chief Stratton stated that we will be keeping it. Councilmember Ancich made a motion for up to \$13,000 to acquire equipment and make necessary repairs for the 2016 Tahoe. Mayor Pauley asked if there are funds available in the Equipment Reserve Fund. Finance Director Pope stated that there are sufficient funds. Councilmember Makos seconded. Motion carried. Councilmember Moran made a motion to surplus the red Tahoe. Councilmember Makos seconded. 4-ayes, 1-no. Motion carried.

**EXECUTIVE SESSION** - To discuss current or potential litigation per RCW 42.30.110(1)(i) : Mayor Pauley started the executive session at 7:25 for fifteen minutes. Scheduled to return at 7:40. Meeting reconvened at 7:41. No action was taken.

**COUNCIL COMMENTS**

**Councilmember Moran** – She asked to create an ordinance regarding garbage on the street. She would like to mandate that all garbage must in a sack that ties when put into the garbage cans. She wants to clean up the City. Mayor Pauley stated that he will talk to the City Attorney.

**Councilmember Makos** – Councilmember Makos asked about the vaccination records for the Fire Department and wanted to know if they had been turned into City Hall. Mayor Pauley stated that he has correspondence with the Assistant Fire Chief to coordinate this. They need to be in City Hall if an agency came to look at them and we did not have them we would be liable. We should have had them a week and a half ago. He has heard from some agencies that there seems there are requests going out to for the records. Mayor Pauley stated that if we don't have them soon, we have to assume they are not in compliance. We only have two vaccination records and one exemption in City Hall. If we don't get them, we have to assume the records don't exist and we will have to update the roster to reflect it. Councilmember Makos asked if Councilmember Wenzel had planned on meeting with the Assistant Fire Chief. Councilmember Wenzel stated that he had not heard back yet. Councilmember Wenzel believes that the City Administrator and Mayor had reached out to him as well. Councilmember Makos asked the City Attorney if the records had to be given to the Mayor or can they be given to the City Clerk or the City Administrator. Attorney Johnson stated that they could be given to the Clerk or the City Administrator. They just need to be in City Hall and they must be CDC vaccination cards.

Mayor Pauley adjourned the meeting.

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Finance Director

Attest:

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Mayor