

CITY OF COSMOPOLIS
Regular City Council Meeting
January 20, 2021

Mayor Kyle Pauley presiding

COUNCILMEMBERS PRESENT

Debbi Moran, Dale Andrews, Candice Makos, Jim Ancich and Stana Cummings.

STAFF PRESENT

City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief Cody Bridges, and Finance Director Julie Pope

APPROVAL OF AGENDA

Councilmember Moran made a motion to accept the agenda. It was seconded by Councilmember Ancich. Motion carried.

CONSENT AGENDA

Councilmember Moran to accept the consent agenda. It was seconded by Councilmember Cummings. Motion carried.

CITY OFFICIALS

Finance Director – Director Pope went over the year end revenues. She stated that most of the B&O had come in for the 4th quarter. It is down 96% from 2020. She reminded everyone that the first quarter of the year is very lean for the City under normal circumstances, so we have to be extra careful with our spending this year.

Police Chief – Chief Stratton stated that the Police Clerk is back to work from maternity leave. They are working with the APD clerk to provide her with training. The Chief, Deputy Chief, and Officer Coleman have received their first Covid vaccination.

Fire Chief – Fire Chief Bridges stated they have had a lot of calls since the last meeting. He thanked the Maxi Teriyaki for providing a meal for their drill night in December and thanked Gepettos in Montesano for providing their meal for the drill night in January. He stated that the owner of Gepettos is a former Cosmopolis Firefighter. Brad Clarke is just about out of probation. He will be voted on next month to be a fulltime member. He and Justin still need live fire and search and rescue training. The Department repaired the fuel tank on the rescue boat saving the City \$500. The generator needs some repairs. The department got the parts and will fix it in house. This will save the City money as well. He said the money owed to the fire association per ordinance 1327 was not paid in 2020. He had requested several times. He said the payments to Board of Volunteer Fire Fighters had not been paid since 2018. He stated this is similar to and L&I benefit and also provides retirement to the volunteers. Mayor Pauley stated that he will talk to the Finance Director tomorrow and get it corrected. He said that 8 firefighters were vaccinated for Covid.

City Administrator – Administrator Raines stated that he and the Finance Director were looking at the budget daily and they are working on cleaning up policies. There should be some information for the Council soon for the February and March meetings. The new building design is getting close. We got a preliminary estimate today, but it into quite where we want it. There will need to be some changes. He said that in we had eleven inches of rain in the first few days of January. The Mill Creek Dam did very well.

Public Works Superintendent – He stated that they are still installing the new water meters.

MAYOR'S REPORT

Mayor Pauley stated a resident said that Public Works Superintendent Jeff Nations is worth his weight in gold for the assistance he provided. E-911 met this week. He will be taking over the RPTO meetings. He sent a letter in support of SB5006 which allows a taxing district to pay for parks. It would provide funding to maintain parks. Mayor Pauley will be working on updating the Municipal Code for the City. There are a lot of outdated policies.

NEW BUSINESS

- A. Council Committee Assignments** - Mayor Pauley stated that the committee assignments would remain as they were for 2020.
- B. RV Dwelling Permit** – Administrator Raines stated that this request for 1813 Corbin has been inspected and approved by Building Inspector Bill Sidor. Councilmember Moran made a motion to approve. It was seconded by Councilmember Ancich. Motion carried.
- C. Surplus Police Department Trailer** – Councilmember Moran made a motion to surplus the trailer. Councilmember Ancich what trailer we are referring to. Administrator Raines stated that this is the trailer they are working out of. He said the trailer was donated to the City by Weyerhaeuser. We need to take into account if we sell and how much we would get and set conditions for buyer to remove it. The City would disconnect the utilities. We would need to

have it approved by Council. Mayor Pauley asked if there is a recommendation on how to surplus the trailer. Administrator Raines stated we could request a proposal on how they would remove it. Attorney Johnson said we can have a motion to surplus it and then have a separate motion on how to surplus the trailer. He said we need to specify things such as how long they have to remove it and what would need to be paid. Administrator Raines stated that he would get information together for the Council's consideration. Councilmember Moran made a motion to surplus it this meeting. It was seconded by Councilmember Andrews. Motion carried.

- D. Resolution 2021-01 (Payroll Dates)** –Councilmember Ancich made a motion to ready by title only and give a description of the resolution. It was seconded by Councilmember Moran. Motion carried. Finance Director Pope read the title and stated that currently the City pays its employees Bi-weekly, but this year it ended up with 27 instead of 26 pay dates. This occurs every 11 years. This meant that we would either split up the monthly salaries by either 27 pay dates, skip a pay date, or change our pay dates. She took a poll from the City employees and they voted to go to Semi-Monthly pay roll. This resolution would change the pay dates to the 5th and 20th of every month. Councilmember Moran made a motion to adopt the resolution. Councilmember Andrews seconded. Motion carried.

COUNCIL COMMENTS

Councilmember Ancich asked about the surplus items being put on GovDeals. Finance Director Pope stated that they will be listed on Monday.

Councilmember Moran thanked everyone for doing a good job.

EXECUTIVE SESSION (RCW 42.30.110(1)(G) Performanvr of a Public Employee

Mayor Pauley stated it should last 15 minutes. It is 7:40 and regular session will resume at 7:55 p.m. At 7:55 Mayor Pauley extended the session another 15 minutes. It was extended again at 8:10 for another 10 minutes. Regular session resumed at 8:20.

Meeting adjourned.

Finance Director

Attest:

Mayor