

CITY OF COSMOPOLIS
Workshop
January 29, 2020

Mayor Kyle Pauley presiding

COUNCILMEMBERS PRESENT

Debbi Moran, Dale Andrews, Candice Makos, Stana Cummings, Jim Ancich

STAFF PRESENT

City Administrator Darrin Raines, Finance Director Julie Pope, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief Cody Bridges

Mayor Pauley stated the Workshop was called regarding the Request for Qualifications received from Architects for the New Municipal Facility. They were reviewed by Mayor Pauley, City Administrator Raines, Building Inspector Bill Sidor, and Police Chief Casey Stratton. We received packets from the following firms: Harbor Architects, Thomas Architecture Studios, HHJ, Inc., Innova Architects, and Arc Architecture Resource. Packets were made available for the public to view.

Mayor Pauley stated that each packet was scored based on the criteria requested. Based on the combined scoring, Harbor Architects came in first with 456 points, Thomas Architecture Studios came in second with 452 points, Arc Architecture Resource came in third with 424 points, HHJ, Inc. came in fourth with 396 points, and Innova Architecture Resource came in fifth with 316 points.

Administrator Raines stated we have 20-25 firms request the RFQ packets. He felt a lot of them didn't respond because he felt the project wasn't big enough for them. He stated that three of them are set up for large projects and are out of the Seattle/Tacoma area. He stated that Harbor Architects have done a lot of work in this area including the Ocean Shores Fire Department which houses their City Hall as well. They have teamed up with Cheryl Green who provided the conceptual drawings. Harbor Architects and Thomas Architecture Studios both have ties to the building of the Cosmopolis Fire Hall. Of the five architects, he felt three of them were capable. He would like someone who is available at a short-term notice. He felt this would be easy for Harbor Architects to do. With the out of town firms, we would be paying a lot of travel time and expenses. Harbor Architects would also be able to do most of the construction management. He feels we would also get a better price. Finance Director Julie Pope stated that Cheryl Green had worked extensively with us on the conceptual design. This would help to keep final design costs down.

Mayor Pauley then led a discussion through each of the packets presented. Councilmember Ancich asked if we had to take the lowest bid on construction. Attorney Johnson stated that we must accept the lowest responsible bid.

Meeting adjourned.

Finance Director

Attest:

Mayor