

**CITY OF COSMOPOLIS**  
**Workshop Meeting Minutes**  
**November 6, 2019**

Mayor Pro Tem Carl Sperring presiding.

Councilmembers present: Debbi Moran, Dale Andrews Kyle Pauley, and Jim Ancich

Staff present: City Administrator Darrin Raines, Clerk Treasurer Julie Pope, City Attorney Steve Johnson, Chief Casey Stratton, and Fire Chief Cody Bridges

Mayor Pro Tem Carl Sperring called the Workshop to order by asking Clerk-Treasurer Pope to lead the discussion. She started by explaining that there is a new report in front of the Council and Department Heads that explains the revenues and expenditures by fund and the Council will know if they are in balance on each of these pages. It contains department totals. We still need to shave approximately \$4600.00 from the budget. She then asked the department heads to talk about their budgets

Fire Chief Cody Bridges explained his budget and how he came up with the figures. He stated there probably would be about \$6500.00 coming in from sales of surplus equipment they want to sell and interest. He went to say the budget contains \$27,000.00 in expenditures all that they will need in the coming year.

Equipment Reserve Fund was discussed briefly. City Administrator Raines asked if the monies could be broken down into a spread sheet to show when the revenue comes in where does it go. Clerk-Treasurer Pope said with the new Permitting software we will be able to track the exact funds and where it is going. There will be a complete history of the projects and what their status is. The new BIAS software has been a great asset to the City. Especially with the new Payroll software. City Administrator Raines stated the City is looking for another pickup and a John Deere gator in the coming year. Chief Stratton is looking for partnering with Cosmo in purchasing a new rescue surveillance drone.

Makarenko Park Fund is being paid back \$10,000.00 a year. Clerk-Treasurer will give a payoff at the next meeting.

Clerk-Treasurer Pope stated our insurance agent, Shane Heston, said that our insurance rate would be going up in 2019 but at this time we are not sure what the figure will be.

The Street Fund was discussed by Clerk-Treasurer Pope. She is not sure what to expect in revenues for next year. City Administrator Raines requested funds for a chip seal project. He also stated that we will need to look at Storm Water drainage fee in the future.

Water Fund revenues increasing by approximately \$31,000.00 in 2020 according to Clerk-Treasurer Pope, partly due to the new meters that will be put in place next year plus new homes being built. City Administrator said that because of the two new pumps that have been put into place. This will save the City a lot of money since they don't use water to work. The water and sewer rates will be going up next year due to the price increase from Aberdeen.

City Administrator Raines said we need to develop budget policies regarding putting a set amount each year into reserves.

Mayor Pro Tem Carl Sperring adjourned the meeting.

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Clerk-Treasurer

Attest:

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Mayor Pro Tem