

**CITY OF COSMOPOLIS**  
**Workshop Meeting Minutes**  
**July 17, 2019**

Mayor Frank Chestnut presiding.

Councilmembers present: Debbi Moran, Carl Sperring, Kyle Pauley, Dale Andrews, and Jim Ancich.

Staff Present: City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton, Fire Chief Jerry Schreck, and Clerk-Treasurer Julie Pope.

Mayor Frank Chestnut called the workshop to order.

This workshop is to discuss a going forward with a new municipal facility. The conceptual drawings were given to the Council. Mayor Chestnut stated that he solicited a group of people to create a committee. He asked Councilmember Sperring to head up the meeting. There are approximately twelve people on the committee. We took the committee on a tour of City Hall and Police Department. The Mayor asked the committee to come up with drawings. Administrator Raines stated that the committee came up with several potential drawings that they presented. The City then hired an architect to come up with conceptual drawings. The architect, Cheryl Green, then took the drawings provided by the Committee and then spoke with City staff to come up with the initial drawings. Per Administrator Raines, there would still need to be a couple of weeks when it comes time for final design. The cost estimate came up to a total of \$3,018,000. We believe that there are ways to decrease the costs. We know that we can get some of the furnishing through State purchasing and save money. We don't want to see a bond for any more than \$3,000,000. Estimated cost per square foot is \$350. Clerk-Treasurer Pope gave the Council a loan comparison sheet. On a 20-year loan with 4.5% interest, the cost per thousand is .405 cents. If you go 30 years, the cost per thousand is less, but would cost the citizens nearly a million dollars more. These amounts were based off the 2018 tax rolls.

Per Administrator Raines, if the Council decides to proceed, we will contact bond counsel tomorrow. He will create the bond ordinance and then the Council would have to act on that. A special meeting would be needed in order to get this on the general election ballot in November.

Police Chief Casey Stratton, Clerk-Treasurer Pope, and City Administrator Raines went through the conceptual drawings with the Council and Public. Councilmember Moran stated that the existing City Hall could be rented out. Mayor Chestnut stated there are a few options for the existing building.

Per Administrator Raines, if approved tonight, we could meet the deadline to get it on the November ballot. If passed, it would be January or so before an architect could be hired and most of 2020 to design. There would be several meetings between the Committee and the Council. It would be in 2021 before ground was broken.

Councilmember Sperring stated that the committee is one hundred percent on board.

Mayor Frank Chestnut adjourned the meeting.

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Clerk-Treasurer

Attest:

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Mayor