

**City of Cosmopolis  
Regular Meeting Minutes  
March 20, 2019**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Jim Ancich, Debbi Moran, Dale Andrews, Carl Sperring, and Kyle Pauley.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Police Chief Casey Stratton, and Clerk-Treasurer Julie Pope. Fire Chief Schreck was excused.

**APPROVAL OF AGENDA**

Councilmember Moran made a motion to accept the agenda. It was seconded by Councilmember Ancich. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of the consent agenda consisting of February regular meeting minutes and Vouchers #24319 through 24351 in the amount of \$150,294.37, Payroll Vouchers #14255 through #14263 in the amount of \$14,674.14 and EFTs dated 3/10/19 through 3/10/19 in the amount of \$24,310.24. Councilmember Moran made a motion to accept. It was seconded by Councilmember Andrews. Motion carried.

**COMMITTEE REPORTS**

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer** – Clerk-Treasurer Pope stated that she has a meeting with Springbrook and BIAS software for new financial software for the City.

**Police Department** – Chief Stratton stated that the Department is working on SOP's regarding the SWAT team. He thanked the City crew for installing an emergency eye wash station. For Code Enforcement, he stated he has sent letters out to property owners regarding yard clean up.

**City Administrator** – Administrator Raines stated that he and the Clerk-Treasurer are researching financing for the Third Street water main fix. He would like to add new water meters and software to the total financed.

**EXECUTIVE SESSION:** Per RCW 42.30.110(1)(g) the Council, Mayor, and City Attorney met to discuss employee performance. It was convened at 7:13 and reconvened at 7:45. No action was taken.

**NEW BUSINESS**

- a. **Resolution 2019-3 (Longevity Pay)** – Councilmember Sperring made a motion to table this resolution. Councilmember Andrews seconded. Motion carried.
- b. **EMS Agreement with City of Aberdeen** – Councilmember Sperring made a motion to accept the EMS Agreement with the City of Aberdeen. Councilmember Andrews seconded. Motion carried. 4-yes, 1-no.

**COUNCIL COMMENTS**

**Councilmember Sperring** – Made a motion for the Mayor and City Attorney to meet with the City Administrator to create an employment contract for the City Administrator. It was seconded by Councilmember Andrews. Motion carried.

**Councilmember Pauley** - He stated that all notes made during the meeting are to be kept. They are public record. He would like the Council to look at Council and Mayor wages at the next meeting.

**Councilmember Moran** - She stated that she has been telling citizens about the upcoming elections and the seats available. She has been encouraging citizens to run for office.

**Councilmember Andrews** – Thanked the City crew for their hard work with the water line project.

**Councilmember Ancich** – He stated that the water line project is ahead of schedule.

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor