

**City of Cosmopolis  
Regular Meeting Minutes  
December 5, 2018**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Jim Ancich, Debbi Moran, Dale Andrews, Kyle Pauley, and Carl Sperring.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, Fire Chief David Dutton, Police Chief Casey Stratton, and Clerk-Treasurer Julie Pope.

**APPROVAL OF AGENDA**

Mayor Chestnut would like to add Item D to the Agenda. This is Ordinance 1329 which is the 2019 Budget Ordinance. Councilmember Moran made a motion to accept the agenda with the addition. It was seconded by Councilmember Andrews. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of the consent agenda consisting of November 7, 2018 regular meeting and workshop meeting minutes, and Vouchers #23961 through 24069 in the amount of \$61,060.67. Payroll Vouchers #14106 through #14152 in the amount of \$82,668.39 and EFTs dated 10/26/18 through 11/18/18 in the amount of \$44,594.05. Councilmember Moran made a motion to accept. It was seconded by Councilmember Ancich. Motion carried.

**COMMITTEE REPORTS**

**Public Safety** – The Committee met with the Police Chief and Fire Chief to discuss Budget items.

**Public Works** – They met to discuss the 2019 Budget

**Parks** – They discussed the Budget and working on the Comprehensive Plan.

**Legislative** - The Legislative Send-Off is in January.

**E-911** – Met to discuss the Budget. Chief Hubbard from Aberdeen stated that the EMS charge will stay the same for 2019.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer:** Clerk-Treasurer Pope stated she has mostly been working on the Budget.

**Police Department:** Chief Stratton stated there are some training opportunities coming. This is specifically regarding emotionally disturbed people. Chief Stratton stated they have upped their training budget to accommodate this additional training.

**Fire Department:** Chief Dutton stated they have had 222 calls this year. He met with the Public Safety Committee to bring on a new recruit, Coby Wilson. He would like approval from the Council. Councilmember Moran made a motion to accept him. It was seconded by Councilmember Sperring. Motion carried.

**City Administrator:** City Administrator Raines stated that Mill Creek Dam will be buttoned up tomorrow. Final testing of the Fish Ladder and punch list items will be completed.

**Mayor's Report**

Per Mayor Chestnut, we had our second Facilities Advisory Committee Meeting. Mayor Pro Tem Carl Sperring will be chairing these meetings. Councilmember Sperring stated that Chief Stratton showed the Committee the old material from when we previously wanted to build a facility. No decisions have been made yet. Committee Members have brought in potential drawings. The next meeting will be on January 7<sup>th</sup> or 8<sup>th</sup>.

**NEW BUSINESS**

- a. **Ordinance 1327 (Cosmopolis Volunteer Fire Department)** – This amends Chapter 2.40 of the Cosmopolis Municipal Code. Attorney Johnson stated that the original language was adopted in 2008 and in 2013 an ordinance was issued that changed the language. The Code was never updated. This Ordinance will update the Code. The only changes were in section 2.40.50., which put a limit on means of \$250, and section 2.40.070, which changes the point system by which the Firefighters are paid. Councilmember Moran made a motion to accept. Councilmember Sperring seconded. Motion carried.
- b. **Resolution 2018-7 (Cosmopolis Volunteer Fire Fighter Pay)** – This sets the annual dollar amount that is to be paid to the Volunteer Fire Fighters and split according to the Points System listed. This also sets the meal stipend. Councilmember Sperring made a motion to accept. Councilmember Pauley seconded. Motion carried.
- c. **Ordinance 1328 (Business Licensing)** – Per Attorney Johnson, this is the Model Business License Ordinance that we are required to pass per the Department of Revenue. Councilmember Moran made a motion to accept. It was seconded by Councilmember Sperring. Motion carried.
- d. **Ordinance 1329 (2019 Budget)** – This ordinance adopts the 2019 Budget for the City. Councilmember Moran made a motion to accept. It was seconded by Councilmember Ancich. Motion carried.

**COUNCIL COMMENTS**

**Councilmember Andrews** - Stated that it was a fine job going through the Budget Process.

**Councilmember Moran** – Thanked all of the Department Heads for the awesome job they did for the Budget. She also thanked the City Hall staff for the Holiday decorations.

**Councilmember Ancich** – Asked what the balance in the Equipment Reserve Fund after the \$50,000 request. Clerk-Treasurer Pope stated she would look at the Financials and let him know.

**Councilmember Sperring** – He also thanked the Department Heads for their due diligence during the Budget process. He thanked the Clerk-Treasurer for the Budget reports.

**Councilmember Pauley** – He commended Chief Stratton for the Citizens Academy in conjunction with the Aberdeen and Hoquiam Police Departments.

**Mayor Chestnut** stated there will be an Open House after the next Council Meeting.

Meeting adjourned.

---

Clerk-Treasurer

Attest:

---

Mayor