

**City of Cosmopolis  
Regular Meeting Minutes  
December 20, 2017**

**Mayor Frank Chestnut presiding.**

**Councilmembers present:** Debbi Moran, Kyle Pauley, Carl Sperring, and Jim Ancich.

Jonathan Fisher excused. Councilmember Sperring moved to excuse Councilmember Fischer. Councilmember Ancich seconded the motion. Motion carried.

**Staff Present:** City Administrator Darrin Raines, Attorney Steve Johnson, and Clerk-Treasurer Julie Pope. Chief Dutton excused.

**APPROVAL OF AGENDA**

Approval of the consent agenda consisting of December 6<sup>th</sup>, 2017 meeting minutes and Vouchers #23109-23158 in the amount of \$83,762.72. Councilmember Jim Ancich made a motion to accept the agenda. Councilmember Moran seconded. Motion carried.

**APPROVAL OF CONSENT AGENDA**

Mayor Chestnut made a motion to approve the Consent Agenda. Motion by Councilmember Moran. Seconded by Councilmember Pauley. Motion carried.

**COMMITTEE REPORTS**

**Parks and Recreation:** Councilmember Moran stated that they are trying to come up with a park clean up day for Markarenko Park. They are looking at either April or May.

**Council of Governments:** Per Councilmember Sperring, they met in December and approved the budget. Transit Board met and approved the budget.

**CITY OFFICIAL REPORTS**

**Finance:** Clerk-Treasurer Pope stated the audit is still going on. The audit should be finishing up at the beginning of the year.

**Attorney:** Attorney Steve Johnson brought up the public nuisance code. He would like to start to work on that at the beginning of the year.

**Police:** Chief Stratton is back. Christmas gifts will be handed out to families on the 23<sup>rd</sup>.

**City Administrator:** City Administrator Darrin Raines stated Mill Creek Park is officially shut down until mid-May. All construction equipment will be broken down and taken out of the park. Thank you for the staff this year. Proud to be a part of the progress.

**MAYOR'S REPORT**

Mayor Chestnut reminded everyone this is our annual Open House.

**NEW BUSINESS**

**A. The New Visions Payroll Portal Software.** Per Clerk-Treasurer Pope, the payroll portal will allow employees to clock in from a computer or phone app. Time is cut in half for the payroll to be processed. The cost for the software, install and maintenance is \$7,000.00. Councilmember Sperring moved to accept the proposal. Councilmember Moran seconded. Motion Carried.

**B. Visions Support Agreement.** Per Clerk-Treasurer Pope the maintenance covers parts, labor and any issue with the Financial Software server and the software on the workstations. This includes cloud backup. Councilmember Moran moved to accept. It was seconded by Councilmember Sperring.

**C. IPFS Insurance Agreement:** Per Clerk-Treasurer Pope, insurance went up to \$82,074.90 for the 2018 due to newer vehicles. Councilmember Moran moved to accept. It was seconded by Councilman Sperring.

**D. Aberdeen EMS Agreement:** Per Clerk-Treasurer Pope, the costs went up 3%. This was included in the budget. Councilmember Pauley moved to accept. It was seconded by Councilmember Ancich. Motion accepted.

**COUNCIL COMMENTS**

**Councilmember Pauley:** Would like to thank Councilman Fischer for his service and time on the council.

**Councilmember Sperring:** Very proud of the CPD and how they handled the events on the 28<sup>th</sup> of November. Chief Dutton has had a busy year. He thanked City Administrator Darrin Raines and the Public Work Department for a job well done. He also thanked City Hall and Clerk-Treasurer Pope for doing a great job.

**Councilmember Moran:** Thank you for all the hard work.

**PUBLIC COMMENTS**

Ben King Stanford Drive. Thank you for the Council and City Hall for making this town a wonderful place to live.

**MAYORS COMMENTS**

Thank you to the efforts of the staff to make this a very good year. Happy Holidays

Meeting adjourned.

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Clerk-Treasurer

Attest:

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Mayor