

City of Cosmopolis  
Regular Meeting Minutes  
April 19, 2017

Mayor Frank Chestnut presiding

Councilmembers present: Kyle Pauley, Jonathan Fischer, Debbi Moran, Carl Sperring, and Jim Ancich

Staff Present: City Administrator Darrin Raines, Fire Chief Dave Dutton, Attorney Steve Johnson, Police Chief Casey Stratton and Clerk-Treasurer Julie Pope

**APPROVAL OF AGENDA**

It was moved by Councilmember Sperring and seconded by Councilmember Pauley to approve the agenda. Motion carried.

Motion to excuse Councilmember Ancich and Councilmember Pauley from Special Meeting on April 4, 2017. It was moved by Councilmember Moran and seconded by Councilmember Sperring. Motion carried.

**CONSENT AGENDA**

It was moved by Councilmember Sperring and seconded by Councilmember Pauley to approve the consent agenda consisting of the March 15, 2017 regular meeting and workshop minutes, Special Meeting minutes from April 4, 2017 and vouchers #22493 through #22530 in the amount of \$75,499.32. Motion approved.

**COMMITTEE REPORTS**

**Public Safety** – Per Councilmember Sperring, Fire Chief Dutton and Firefighter Bridges would like to bring John Bramstedt into the Fire Department and the committee strongly recommends acceptance. It was moved by Councilmember Moran and seconded by Councilmember Fischer. Motion carried.

**Parks** – The committee met yesterday. The bridge at Makarenko Park is getting bad, and the committee would like to have gravel put on the trails. Mayor Chestnut stated that the City Administrator is aware of the situation. City Administrator Raines stated that they would be repaired as money becomes available. Mayor Chestnut has a meeting arranged for Friday morning to discuss Parks issues. Councilmember Moran stated that the City may need to increase the fees for use of the parks.

**Finance** – Councilmember Fischer met with Clerk-Treasurer Pope and City Administrator Raines. We discussed raising Cemetery fees, review the Water connection fees, and a summary monthly financial report to be given to the Council. Councilmember Fischer would like to see if City staff wages could be reimbursed for the Mill Creek Dam project.

**Council of Governments** – Per Councilmember Sperring, the DOT is talking about a pilot program for charging stations for electric vehicles.

**Flood Authority** – Per Mayor Chestnut, last meeting was to discuss replacing rain gauges. The Flood Authority's website has real time data that anyone can sign up for.

**Legislative** – Per Councilmember Sperring, the Legislature current session is almost done. It appears that they will go into overtime.

**CITY OFFICIAL REPORTS**

**Clerk-Treasurer** – Per Clerk-Treasurer Pope we received our first monies from the Public Safety sales tax increase. Also, our B&O tax rate is back to .002 from the .001477. Revenues for the City are slowly increasing.

**Attorney** – Per Attorney Johnson, Clerk-Treasurer Pope stated that there are a couple of properties that are severely delinquent on their LID payments. We are starting the process of foreclosure on the two properties. A letter was sent to properties requesting payment.

**Police Chief**– Chief Stratton asked for permission to write a policy for the Vehicle Take Home Policy. Mayor Chestnut instructed the Chief to draft the policy. Councilmember Sperring asked if the Chief could put the program on a trial period. There were no objections.

**Fire Chief** – Chief Dutton, since last meeting we have had another 24 calls. The new system has worked out most of its bugs. We are volunteering a lot of hours to complete the truck rescue 24. It has the new air cascade system. The initial air samples have come back with very good quality.

**City Administrator** – Per Administrator Raines, the contractor will start groundwork for the Mill Creek Dam project on May 28<sup>th</sup>. The Corp of Engineers is drafting up the decision for the permit.

**MAYOR’S REPORT**

Mayor Chestnut asks the Police Chief, Fire Chief, and City Administrator to get the information for when we can conduct a surplus sale. Mayor Chestnut and City Administrator Raines are going to meet with Mr. Rod Mayte on Friday to discuss parks issues. Mayor Chestnut scheduled a workshop for Wednesday, May 3, 2017 to discuss parks.

**NEW BUSINESS**

**Fleet Financing** – City Administrator stated the dump truck is paid off but is currently being budgeted for from Water, Sewer, and Streets. With that money and the money from the Equipment Reserve which has been averaging \$3800 per month, the City would be able to finance these vehicles. From Ford Municipal Finance, we received a quote for 5 years at 5.1% with a payment of \$2661. The quote obtained from the Bank of the Pacific, with 5 years at 2.99% with a payment of \$2528. These vehicles would include two new ones for Public Works, a Citywide vehicle, and a new Police vehicle. This would be an ideal time to use some of the Equipment fund monies. This would help to solve a major problem with the current vehicles. Most vehicles have over 150,000 miles and are over twenty years old. If we don’t purchase new vehicles, the money would be spent on repairs. Councilmember Sperring recused himself from discussion and voting. He is good friends with the fleet manager at Five Star Ford. Councilmember Moran moved to accept the Bank of the Pacific quote for new vehicles. It was seconded by Councilmember Pauley. Motion carried.

**COUNCIL COMMENTS**

**Councilmember Pauley** – He apologized for missing the last meeting. He wanted to thank Attorney Johnson for joining us. He asked if the permit from the Corp of Engineers is truly close to being issued. City Administrator Raines that we can only refer to the email stating that the decision is being drafted. At the last City of Hoquiam council meeting, they discussed surplus Dodge Charger parts. Per Chief Stratton, these are interior items that would not be used in a Police vehicle.

**Councilmember Ancich** – He stated that a friend of his starting walking the Makarenko Park trails. He stated that the trails aren’t marked. City Administrator stated that marking the trails is being discussed as an Eagle Scout program.

Councilmember Moran – Thanked Mayor Chestnut for helping with Parks.

Meeting Adjourned.

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Clerk-Treasurer

Attest:

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Mayor